



Office of the President of the Philippines  
MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD

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**MEMORANDUM CIRCULAR NO. 03-2018**

TO : ALL CINEMA OPERATORS AND MTRCB DEPUTIES

FROM : MTRCB CHAIRPERSON

SUBJECT : DESIGN AND EFFECTIVITY OF 2019 MTRCB DEPUTY CARDS AND NON-ADMISSION OF DEPUTIES FOR THE DURATION OF THE 2018 METRO MANILA FILM FESTIVAL (MMFF)

DATE : 20 DECEMBER 2018

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Pursuant to the Board's power to inspect all public exhibitions of motion pictures, and in the light of its authority to exercise such powers and functions as may be necessary or incidental to the fulfillment of its mandate (Section 13 in relation to Section 3(k), P.D. No. 1986), the prescribed deputy card for calendar year 2019 shall be of **WHITE/GREY** color on its face and white color on its dorsal side, a facsimile of which is attached as **Annex "A."**

The prescribed deputy card prominently show on its face the following: The complete name of MTRCB coupled with an MTRCB logo; the word "DEPUTY" written in capital letters; the name and photograph of the cardholder, as well as the card number and the card's validity date; and the QR code. At the back of the deputy card is the name and signature of MTRCB Chairperson Maria Rachel J. Arenas. For its security feature, the deputy card exhibits an MTRCB logo watermark when subjected to a ultra-violet light. It will also register the facsimile of the deputy card from the MTRCB database when scanned using a QR code scanner. **The 2019 Deputy Card shall be effective beginning 08 January 2019.**

In addition to the deputies of the Board, described below is the official prescription of the identification cards of the MTRCB Chairperson, Vice Chairperson, Board Members and Staff:

- **CHAIRPERSON, VICE CHAIRPERSON & BOARD MEMBERS – WHITE/BLUE** color on its face and white color on the opposite side, a facsimile of which is attached as **Annex “B.”** It bears on its front side the MTRCB name and logo, the name, photograph, designation and signature of cardholder, the card number and the QR code. On the dorsal side appears the standard notice of the cardholder’s admission to theaters and the name and signature of the Chairperson of the Board. The orientation layout of the card is landscape.
- **STAFF – WHITE/RED** color on its face and white color on the opposite sides, a facsimile of which is attached as **Annex “C.”** It bears on its front side of the MTRCB name and logo, the name, photograph, designation and signature of cardholder, the card number and the QR code. On the dorsal side appears the standard notice of the cardholder’s admission to theaters and the name and signature of the Chairperson of the Board. The orientation layout of the card is portrait.

Moreover, the annual **Metro Manila Film Festival (MMFF)** will run From 25 December 2018 to 07 January 2019. For the entire duration of the MMFF festival, the privileges of all Board Deputies to monitor the public exhibition of motion pictures in cinemas are suspended. However, it is reiterated that pursuant to Section 13 of P.D. 1986 defining the Board’s power to inspect all public exhibitions of motion pictures, and in the light of its authority to exercise such powers and functions as may be necessary or incidental to the fulfillment of its mandate, the incumbent Members of the Board, including the Chairperson and Vice Chairperson, and its organic personnel, whose names are enumerated below, together with their respective companions, are **not** subject to any restriction. Their respective identification cards shall be honored at all times in any cinema as they discharge their mandated duties under the law.



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It is hereby reiterated that the 2018 Deputy Cards shall cease to be valid beginning 24 December 2018. The public is advised that only those identification cards described in this Circular are duly issued by the MTRCB. All other cards that purport to be issued by the MTRCB are fake identification cards, the holders of which shall be prosecuted to the full extent of the law.

For your proper guidance and compliance.

BY AUTHORITY OF THE BOARD:



**MARIA RACHEL J. ARENAS**  
*Chairperson*