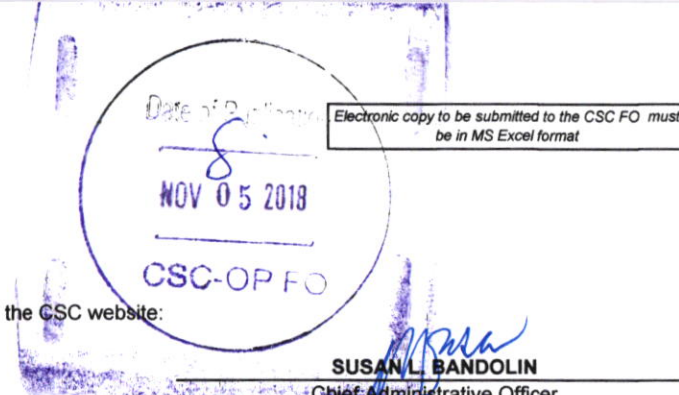


Republic of the Philippines  
**MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD**  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD in the CSC website:

**SUSAN L. BANDOLIN**  
Chief Administrative Officer

Date: November 5, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney III	MTRCBB-ATY3-3-2014	21	P 52,554.00	Bachelor of Laws	Four hours of relevant training	One year of relevant experience	RA 1080		
2	Special Agent II	MTRCBB-SPAG2-6-2007	10	P 18,718.00	Completion of two-year studies in college	Eight hours of relevant training	Two years of relevant experience	CSSP		
3	Film Preview Assistant I	MTRCBB-PIFA1-3-1998	7	P 15,254.00	Completion of two-year studies in college	Not required	Not required	CSSP		
4	Administrative Assistant I	MTRCBB-ADAS1-2-2004	7	P 15,254.00	Completion of two-year studies in college	Not required	Not required	CSSP		
5	Administrative Aide VI	MTRCBB-ADA6-2-2007	6	P 14,340.00	Completion of two-year studies in college	Four hours of relevant training	One year of relevant experience	CSSP		
6	Administrative Aide VI	MTRCBB-ADA6-3-2007	6	P 14,340.00	Completion of two-year studies in college	Four hours of relevant training	One year of relevant experience	CSSP		
7	Administrative Aide VI	MTRCBB-ADA6-16-2016	6	P 14,340.00	Completion of two-year studies in college	Four hours of relevant training	One year of relevant experience	CSSP		
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**SUSAN L. BANDOLIN**  
Chief Administrative Officer  
MTRCB Building, No. 18 Timog Avenue, Quezon City  
[admin@mtrcb.gov.ph](mailto:admin@mtrcb.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.