



**Office of the President of the Philippines
MOVIE & TELEVISION REVIEW & CLASSIFICATION BOARD**

MTRCB Building, No. 18 Timog Avenue, Quezon City
Tel. No. (02) 376-7380 Fax No. (02) 376-7379 Email: admin@mtrcb.gov.ph

**INVITATION TO BID FOR THE PROCUREMENT
OF JANITORIAL SERVICES AND DRIVERS**

The Movie and Television Review and Classification Board (MTRCB), through its available funds under 151, intends to apply the sum of One Million Five Hundred Eighty Four Thousand Six Hundred Sixty Pesos (Php1,584,660.00), being the Approved Budget for the Contract (ABC) to payment for the first year of a three year contract for the **Procurement of Janitorial Services and Drivers**. Bids received in excess of the ABC shall be automatically rejected at bid opening.


All qualified suppliers are invited to submit their sealed bids for the above project. Procurement will be conducted through open competitive bidding procedures using non-discretionary pass/fail criteria under pertinent provisions of Republic Act No. 9184 and its Implementing Rules and Regulations. The schedule of bidding activities is as follows:

Activities	Date/Time/Place
1. Pre-Bid Conference	28 December 2017, 1:00 p.m. MTRCB Bldg., 18 Timog Avenue Q.C.
2. Deadline for Submission of Bids	18 January 2018, 11:00 a.m. MTRCB Bldg., 18 Timog Avenue Q.C.
3. Opening of Bids	18 January 2018, 3:00 p.m. MTRCB Bldg., 18 Timog Avenue Q.C.
4. Delivery of Security Service	Within thirty (30) calendar days from receipt of notice to proceed

Bidding is restricted to Filipino citizens/sole proprietorship, partnership, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines. Bidders should have completed, within one (1) month from the date of submission and receipt quotations, a contract similar to the project.

Interested bidders may obtain further information from and inspect the bidding documents at MTRCB Bldg., 18 Timog Avenue, Quezon City c/o Susan L. Bandolin, MTRCB BAC, at anytime during office hours at telephone number 376-7379. A complete set of bidding documents may be purchased by interested bidders from MTRCB BAC Secretariat upon payment of a non-refundable fee of One Thousand Five Hundred Pesos (Php1,500.00). Bid documents may be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that bidders shall pay the fee mentioned above for the bid documents not later than the submission of their bids.

The MTRCB reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


JONATHAN S. PRESQUITO
BAC Chairperson

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