

**MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD
MASTERLIST OF FORMS**

Division/Unit: Information Technology Unit

FORM NAME	FORM NO.	INITIAL ISSUE DATE	REVISION DATE				
			1	2	3	4	5
Application Form for MTRCB Deputization	F-ITU-001	12/1/16					
IT Job Request Form	F-ITU-002	12/1/16					
Web Posting Request Form	F-ITU-003	12/1/16					

Prepared By:

Approved by:


JAMELLAH A. TARIO
Registration Officer III


SUSAN L. BANDOLIN
Chief Administrative Officer



2016 APPLICATION FORM FOR MTRCB DEPUTIZATION

CONTROL NO. _____

1. Completely fill out the application form. Write **NA** if the information asked is not applicable.
 2. Submit the accomplished form within **seven (7) days** from receipt.
 3. When appointed, the Deputy undertakes to **SUBMIT REPORTS PER MONTH** with regard to the compliance by regulated entities and without prejudice to such other duties that may be imposed by the Board from time to time, of MTRCB-related laws, rules, and regulations.
 4. **REPORTS ARE NOT LIMITED TO MOVIES MONITORED BUT SHOULD ALSO INCLUDE MATERIALS** shown on television and cable channels, public transport and other venues for public exhibition, as well as relevant publicity materials, such as, but not limited to trailers, plugs, posters, and billboards.
 5. The Deputy ID is **NON-TRANSFERABLE** and **NOT FOR SALE**.
 6. Attendance at any required seminar, briefing, conference, and/or training in regard to any laws, rules, regulations and circulars enforced by the Board, including any on the use of the deputy card, may be required of the Deputy.
 7. In case of loss, the Deputy shall present an **affidavit of loss and, if stolen, an original or duly certified police report**. The Board will replace a lost ID only **ONCE** during its validity.
 8. Processing Fee of **FIVE HUNDRED PESOS ONLY (P500.00)** should be immediately paid upon the submission of this application form.
 9. Appointed MTRCB deputies shall always be subject to the control and supervision of the Committee on Deputization, and/or the Board.
 10. Unauthorized use of an MTRCB Deputy ID is a criminal offense under P.D. 1986.
FURTHER REQUIREMENTS:
 1. Two (2) recent color photos in white background of the applicant
 2. For applicants 18 to 21 years old, an authenticated Certificate of Birth, duly registered with the National Statistics Office (NSO), shall be attached to the application form.

<p>Photo 2" x 2" Paste</p> <p>Background</p>	<p>Photo 2" x 2" Paste</p> <p>Background</p>
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Sector:

Government Agency
 Private Agency
 Educational Institution
 TV/Movie Industry
 Civil Society/NGO
 Print/Radio Broadcast Media
 Religious Organization
 Others: _____

CITY/TOWN/PROVINCE TO MONITOR: _____

NAME: (PRINT) SURNAME _____ FIRST NAME _____ MIDDLE INITIAL _____

RESIDENTIAL ADDRESS: _____

TEL. NO.: _____ MOBILE NO.: _____ EMAIL ADDRESS: _____

COMPANY/FIRM/OFFICE: _____

OFFICE ADDRESS: _____

OFFICE TEL NO.: _____

AGE: _____ BIRTHDAY: _____ BIRTHPLACE: _____

CITIZENSHIP: _____ SEX: _____ CIVIL STATUS: _____

I hereby certify that all the above information are true and correct. I also understand that the appointment to be an MTRCB Deputy is merely a privilege, as well as a duty, and is revocable at any time, with or without cause.

Signature Over Printed Name of Applicant _____

RECOMMENDED BY (Signature over Printed Name): _____

EUGENIO H. VILLAREAL
 Chairperson

Encoded by: _____ Scanned by: _____ Printed by: _____

ALL DEPUTIES ARE REQUIRED TO SUBMIT REPORTS